

IEEE Winnipeg WIE Minutes

January 26, 2010

Attendees: Crystal, Dawn, Susan, Liting

Regrets: Lesley, Silke

CCWESTT:

1. Board games
 - a. Will be evening of May 13, 2010
 - i. Crystal, Susan and Liting confirm that they are available to work the games.
 - b. Tournament
 - i. Budget to buy games - Liting
 - ii. Prize for winners – Liting
 - iii. Assuming 100 attending
 - iv. Two choices of games:
 1. Cranium
 - a. 4 teams of 4 people per team
 - b. Table set up for 16
 - c. Purchase 6 copies of Cranium
 2. Bingo
 - a. One big group
 - b. Need to purchase bingo set (rental?)
2. Morning activities
 - a. May 14 and 15
 - i. Yoga
 1. Yoga program run for one hour by Yoga North Winnipeg
 2. Have confirmed that instructors are available for both mornings.
 3. Will get back to Liting with prices.
 - ii. Running
 1. Liting will contact the Running Room to call and see if we can find an instructor to lead a group one hour jog around the city.
3. Conference close-out
 - a. May 16, Sunday, all activities start at 10:30am.
 - i. Spa Day
 1. Hotel Fort Garry “Ten Spa”
 2. All information in email from Liting

3. Liting suggests we have people register for this during the registration so Ten Spa can have a list including prices for people to register.
 4. Ten Spa would like to have list of people attending.
 5. Ten Spa opens at 9am and closes at 6pm.
- ii. Manitoba Museum/Planetarium show
 1. Museum Guided tour is 15-20 per group. We will have to organize different groups for this.
 2. Planetarium has 200 seats, but we'd have access to only 100 seats on reservation.
 3. Cost is \$13/person for both Museum and Planetarium. However each guide costs \$50 (i.e. two group tours will be \$100 in guide fees).
 4. Museum/Planetarium is not booked. They're open from 11:00am-5:00pm.
 - iii. Art Gallery
 1. 20 to 30 per group, guided. Guide service is \$40 per group.
 2. \$8.00 per person for general access.
 3. Special show is "The Art of Warner Bros. Cartoons" offered in May, which is an additional \$5.00.
 4. Already booked for 11:00-12:00. Can be changed as long as we give one week's notice.
 - iv. Walking Tour of Winnipeg
 1. To be investigated, perhaps through Destination Winnipeg?
- b. Concerns:
- i. Transportation:
 1. Do we need to arrange transportation?
 - a. City of Winnipeg bus rental information?
 - b. Fairmont shuttle?
 - c. DART/Free downtown shuttle bus.

Future Decisions:

1. Who will work which events?
2. How many people will be required for what events?
3. Purchase of items (prizes, games)?
4. Finalize bookings based on registration.

Executive

Dawn will be acting webmaster until one is found.

Crystal will be events coordinator.

Susan has volunteered to be treasurer.

Action items, all due by Friday, January 29, 2010:

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| 1. Budget for games purchase and prizes amount | Liting |
| 2. How many people will play board games; ask for registration | Liting |
| 3. Cranium purchase price to research | Liting |
| 4. Bingo purchase/rent | Susan |
| 5. Yoga mats – can we rent/borrow? | Liting |
| 6. Running room – can we find an instructor to lead | Liting |
| 7. City of Winnipeg Bus Service – cost and availability for May 16 | Crystal |
| 8. Fairmont Hotel shuttle availability for May 16 | Crystal |
| 9. Number of rooms available for Games | Liting |
| 10. Destination Winnipeg: Walking Tour Guide | Liting |
| 11. Obtain treasurer information from Colleen | Susan |

Next Meeting

February 16, 2010, 7:00pm at the Fyxx.

Liting will send confirmation emails by noon on the day of meetings for future meetings.

Plan is to have meetings the third Tuesday of the month on an ongoing basis.